

1st Management Committee Meeting



MINUTES

25TH APRIL 2009 06.00 PM

CSI, HYDERABAD CHAPTER

MEETING CALLED BY	Chairman
TYPE OF MEETING	Management Committee Meeting
NOTE TAKER	Mr. Mujeeb
TIMEKEEPER	Mr. Mujeeb
ATTENDEES	14 Members

Agenda topics

2 HRS

FORMING A NEW COMMITTEE AND INTRODUCTION

Discussion	Introduction to new committee, Responsibilities and future plans of MC, Discuss upcoming CSI Activities,
ACTION ITEMS	PERSON RESPONSIBLE
Introduction of New Committee	Mr. Chairman & Mr. Vice Chairman
About CSI History & Past Happenings	Mr. Chairman & Mr. Vice Chairman
Training Programs	Mr. Chandragirish Mr. I L N Rao Major Narayana Mr. Venkata Raman Chary Mr. Vamsi Krishna Oruganti
Membership Drive	Mr. Vamsee Krishna Koneru
Association with other Bodies	Mr. Sai Kumar J
Communication	Sundeep Madireddy
Event Management & Mobilization	Mr. Chandra Sekhar Reddy Mr. Goutham Reddy Major V A Narayana
Lean Six Sigma Certification Programs	Sundeep Management
PMP	Mr. Chandragirish
Formation of Groups	Mr. Chairman
Conclusions	<ol style="list-style-type: none">1. Next meeting announced on 28th April to discuss about training programs for students and faculty2. Groups are formed as Training, Event Mobilization & Management, Communication and Marketing3. Start the website projects for students

OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	

Chairman
Computer Society of India
Hyderabad Chapter

Secretary
Computer Society of India
Hyderabad Chapter

2nd Management Committee Meeting



MINUTES

28TH APRIL 2009 05.30 PM

CSI, HYDERABAD CHAPTER

MEETING CALLED BY	Chairman
TYPE OF MEETING	Management Committee Meeting
NOTE TAKER	Mr. Mujeeb
TIMEKEEPER	Mr. Mujeeb
ATTENDEES	7 Members

Agenda topics

2 HRS

TRAINING PROGRAMS FOR STUDENTS AND FACULTY

Achievements	<ol style="list-style-type: none">1. Lean Six Sigma Green Belt Material new version has released by Vice Chairman2. Groups formed and stated the communication regarding the training programs3. Website project members selection has been done4. Topics for training programs are discussed
Discussion	Discussion on finalizing the schedule and topics for training programs
ACTION ITEMS	PERSON RESPONSIBLE
Target 11 student trainings until March 2010	Training Group
Target 6 Faculty Training until March 2010	Training Group
Research Papers	Training Group
Programming Contests	Training Group
Students Training Topics	Training Group
Updates for Website	Mr. Pavan Kota
CSI Website Projects for Students	Mr. Chandra Girish
Newsletter	Mr. Pavan Kota Mr. Sundeep
Conclusions	<ol style="list-style-type: none">1. Discussed about launch of Strategic Career Management Program for university Students2. Announced next MC meeting on 10th MAY 2009

OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	

Chairman
Computer Society of India
Hyderabad Chapter

Secretary
Computer Society of India
Hyderabad Chapter

3rd Management Committee Meeting



MINUTES

10TH MAY 2009

10.00 AM

CSI, HYDERABAD CHAPTER

MEETING CALLED BY	Chairman
TYPE OF MEETING	Management Committee Meeting
NOTE TAKER	Mr. Chandragirish
TIMEKEEPER	Mr. Mujeeb
ATTENDEES	6 Members

Agenda topics

2 HRS

FUTURE PLANS AND CONDUCT MORE EVENTS FOR THE YEAR 2009-2010

Achievements	<ol style="list-style-type: none">1. Announced awareness program on LAPTOPS for students and Professionals2. Announced Strategic Career Management Program and Program on Open Sourcing for Students3. Mobilize membership drive form the events
Discussion	Projects, Seminars, CSI_HYD website, Newsletter and Membership drive
ACTION ITEMS	PERSON RESPONSIBLE
R&D Project to be done at Chapter for involving the Chapter members & Student member community.	Mr. Chairman & Mr. Vice Chairman
To Conduct more Trainings, Seminars, Workshops, Events.	Training Group
To Conduct Competitions like Programming, Knowledge base etc.,	Training Group
To make our csihyderabad.org website most efficient.	Mr. Pavan Kota Mr. Girish
Scheduled trainings like open source, laptop, career management	Mr. Chairman Mr. Sundeep
Confirmed CSI and Doctors Project Student Members List	Mr. Girish
Created CSI Hyderabad network	Mr. Pavan Kota
CSI_HYD Newsletter	-
Conclusions	<ol style="list-style-type: none">3. Announced one awareness program for professionals and Students on Laptops on 24th MAY 20094. Strategic Career Management Program for university Students on 24th MAY 20095. Announced next MC meeting on 14th JUNE 2009

OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	

Chairman
Computer Society of India
Hyderabad Chapter

Secretary
Computer Society of India
Hyderabad Chapter

4th Management Committee Meeting



MINUTES

14TH JUNE 2009

SUNDAY 10.30 AM

CSI, HYDERABAD CHAPTER

MEETING CALLED BY	Executive Committee
TYPE OF MEETING	Management Committee Meeting
NOTE TAKER	Mr. Sundeep
TIMEKEEPER	Mr. Mujeeb
ATTENDEES	11 Members

Agenda topics

3 HRS

ACHIEVEMENTS	<ol style="list-style-type: none">1. Successfully conducted the Sessions on LAPTOP, Strategic Career Management and Open Source2. 3 Website Project Groups are started, Students from colleges are doing the projects with the guidance of Mr. Chandragirish.3. Training calendar is announced with programs for Students, Professionals and faculty members.4. Announced Lean Six Sigma Black Belt Certification Program for Senior Professional in the industry
DISCUSSION	CSI –HYD Financials, Evens and Trainings, Membership Drive, Newsletter, Drive Sponsorships and Frame Work and MOM's.

ACTION ITEMS	PERSON RESPONSIBLE
Review about the financial related discussions like Income and Expenditure, Event Budgeting, Liabilities of the chapter, etc.,	Mr. Pavan Kota, Treasurer
Created Event Calendar for the year and Announced Training Programs for next three months (JUNE, JULY and AUGUST)	Training Group
Conduct events in the premises of the colleges	Mr. Chandra Shekar
Online Payment Gateway	Mr. Pavan Kota, Treasurer
Release the CSI-HYD Newsletter	Mr. Pavan Kota, Treasurer Mr. Sundeep
Changing Ambiance of CSI HYD Chapter Office	Mr. Vice Chairman
Update the CSI- HYD website by MC details and Events	Mr. Pavan
Coordinate with HYSEA for the database	Mr. Chairman

CONCLUSION	<ol style="list-style-type: none">1. Announced to conduct each 2 sessions for students, Professionals and University Faculty and 1 Project for students in the next three months.2. Initiate for Sponsorships and also increase Memberships3. Release CSI-HYD Newsletter volume-I , Issue -1 in the month of JUNE
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OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	

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